



Building Permit Application

To be used to request a building permit for residential & commercial projects.

2828 Allouez Ave., Bellevue, WI 54311 | p. (920) 468-5225

BarbK@VillageOfBellevueWI.gov | dtenor@VillageOfBellevueWI.gov

Est. Cost of Construction: _____ Parcel #: _____ Permit #: _____
(assigned by Village staff)

PERMITS REQUESTED (check all that apply) – Min. Permit Fee \$25

Structure Plumbing Electric HVAC Sign Erosion Early Start Fence Other

Building Address: _____

PROPERTY OWNER

Business Name (if applicable): _____ Phone: _____

Owner Name: _____

Address/City/Zip: _____

Phone: _____ Email: _____

CONTRACTOR

Contractor Name: _____ Contractor License #: _____ Exp. Date: _____

Credential #: _____ Exp. Date: _____

Address/City/Zip: _____

Phone: _____ Email: _____

Describe Work to be Done: _____

Size: _____ Sq. Feet: _____ Height: _____

Proposed Setbacks: Front: _____ Back: _____ Left: _____ Right: _____

SUBMITTED

The undersigned hereby applies for a permit to do the work herein described, according to the plans and specification, filed herewith, and hereby agrees that such work will be done in accordance with the said description, plans and specification and in compliance with Village of Bellevue ordinances and the State Building Codes of Wisconsin.

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____

APPROVED BY: _____ Date: _____

CONDITIONS OF APPROVAL

OFFICE USE		Inspection/ Structure: _____	Curb Cut: _____	Plumbing: _____	Electric: _____
Review: _____	HVAC: _____	Sign: _____	Erosion: _____	Early Start: _____	Fence: _____
Other: _____					
Amount Paid: _____		Date Paid: _____		Receipt Number: _____	

PLEASE REFER TO THE LAST PAGE FOR CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS.



Contractor Information Supplement

To be used as a supplement to the Permit Application & submitted whenever more than one contractor or company is involved in providing project labor and/or materials.

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THIS FORM MUST BE COMPLETED IN ITS ENTIRETY (INCLUDING CONTRACTOR LICENSE NUMBERS WHEN APPLICABLE).
PERMIT APPLICATIONS WILL NOT BE ACCEPTED UNLESS ALL REQUIRED INFORMATION IS PROVIDED.

PROJECT INFORMATION

Job Address: _____ Owner: _____
Name (Contractor/Applicant): _____ Phone: _____
Brief Job Description: _____ Fax: _____

ELECTRICAL CONTRACTOR

Company Name: _____ Contact: _____
Address/City/Zip: _____
Phone: _____ Email: _____
Contractor License #: _____ Exp. Date: _____
Master License #: _____ Exp. Date: _____

PLUMBING CONTRACTOR

Company Name: _____ Contact: _____
Address/City/Zip: _____
Phone: _____ Email: _____
License #: _____ Exp. Date: _____

HEATING/COOLING CONTRACTOR

Company Name: _____ Contact: _____
Address/City/Zip: _____
Phone: _____ Email: _____
License #: _____ Exp. Date: _____

SEWER/WATER LATERAL CONTRACTOR

Company Name: _____ Contact: _____
Address/City/Zip: _____
Phone: _____ Email: _____
License #: _____ Exp. Date: _____

OTHER CONTRACTOR

Company Name: _____ Contact: _____
Address/City/Zip: _____
Phone: _____ Email: _____
License #: _____ Exp. Date: _____

SUBMITTED

Applicant Signature: _____ Date: _____
Applicant Printed Name: _____



Cautionary Statement to Owners Obtaining Building Permits

Used jointly with form 204-A - Building Permit Application for residential & commercial projects.

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IMPORTANT NOTICES FOR HOMEOWNERS & CONTRACTORS OBTAINING BUILDING PERMITS

Wisconsin § [101.65\(1r\)](#) requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under § [101.654 \(2\) \(a\)](#), the following consequences might occur:

- a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
- b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDINGS BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of [Ch. DHS 163](#) requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to <https://www.dhs.wisconsin.gov/lead/wilsr.htm> for details of how to be in compliance.

WETLANDS NOTICE TO PERMIT APPLICANTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification webpage <https://dnr.wisconsin.gov/topic/Wetlands/identification.html> or contact a Department of Natural Resources service center.

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE OF SOIL

I understand that this project is subject to [Ch. NR 151](#) regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: _____

Date: _____

Owner's Printed Name: _____